



PRIYANKA DEWAN

A multi-faceted professional with wide experience in legal sector; targeting senior level opportunities in **Legal Operations, Corporate Affairs & Governance, Legal Advisory, Compliance & Regulatory Functions** with an organization of repute

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Profile Summary

- **An accomplished professional, with over 19 years** of rich & versatile experience in managing the matters pertaining to **Legal Affairs and Compliance**
- Proficient in providing legal support including documentation and advisory services related to the implications of all strategic business decisions
- **Extensive Legal Background with expertise managing wide range of Legal Affairs** including Litigation, Pleadings, Contract Management, Leasing, Drafting Notices, Complaints & Replies, Regulatory Matters, Labor Matters, Arbitration & Mediation
- Incisive acumen in vetting various legal documents and resolving critical legal issues in **Civil, Criminal, Consumer Labour, Corporate Matters, land acquisition**
- Showcased excellence in managing varied kinds of contracts (**Non-Disclosure Agreements, Service Level Agreements, Master Agreements, Outsourcing Agreements, Lease Agreements**)
- **Wide-ranging experience in managing & administering litigation portfolio/ matters** including arbitration matters at zonal level, civil and criminal matters before various courts, tribunals, statutory authorities, regulatory bodies and quasi-judicial bodies
- **Strong capabilities in rendering strategic legal advisory** on general business, commercial transactions, joint collaborations, litigations, services transaction, disputes, government authorities, regulatory issues, mergers & acquisitions, environmental clearances, & so on; advising management on the implications of various legislations during formulation of long-term business plans
- Strong management & business judgment with legal acumen to make decisions and render advice on legal issues; skilful in making decisions & spearheading **Legal Affairs, Land Acquisition, Rehabilitation & Resettlement**
- Competent in **delivering a robust support system** (briefing, evidences, & counter advices) to counsels representing the company before various Courts & Tribunals, Arbitration, Administrative and Regulatory Authorities for resolving critical issues related to Licensing, Agreements, Approvals, Contracts, Industrial & Land Disputes
- Accomplished in providing **practical & pragmatic legal solutions** to the organization to make the business work and devising strategies to solve & mitigate legal issues while adhering to rigid guidelines



Education

- **B.A. LL.B. (Hons.)** from Amity Law School, Guru Gobind Singh, Indraprastha University, Delhi in 2005; secured 2nd Rank
- **Post Graduate Diploma in Cyber Law** in 2005
- **Post Graduate Diploma in Corporate Law** in 2004; secured 1st Rank



Core Competencies

Legal Operations & Research

Corporate Legal Affairs Management

Strategic Legal & Risk Advisory

Litigation Management

Legal Drafting & Vetting

Policy Development/ Implementation

Contract Lifecycle Management

Regulatory Compliance

Team Management & Leadership

Mergers & Acquisitions

MIS Reporting

Arbitration



Career Timeline

International College of Financial Planning (1 Year)

• Assistant Manager

TS & Associates (3 Years)

• Advocate

NTPC Ltd. (15 Years)

• *Apr'09 - Nov'09: Sr. Asst. Law Officer (Koldam)*
• *Nov'09 - Jul'11: Law Officer*
• *Jul'11 - Apr'19: Sr. Law Officer, Deputy Manager-Law, Manager-Law (New Delhi)*
• *Apr'19 - Nov'19: Sr. Manager-Law (Kudgi)*
• *Nov'19 - Jul'24: Sr. Manager-Law (Koldam)*

Leadership & Value

- **Effective in high-profile executive roles:** Overcome complex business challenges and make high-stakes decisions using experience-backed judgment, strong work ethics and irreproachable integrity
- **Consistently deliver Mission-Critical results:** Driven by a visceral “hard-wired” need to innovate. Gifted with the vision, determination, and skills needed for building culture, nurturing talent & enhancing business
- **Respect and Leverage Human Capital:** Motivate, mentor and lead talented professionals. Live the culture and lead by example. Direct cross-functional teams using and motivational leadership

Professional Experience interactive

Apr'09-Jul'24 NTPC Ltd. (Formerly National Thermal Power Corporation Ltd.) as Senior Manager

Key Result Areas:

Managerial:

- Drafting **Agreements, Contracts, Memorandum of Understanding, Termination of Contracts, Deeds, Undertakings, Integrity Bonds, Bonds, Indemnity Bonds, Bank Guarantees**, and other Security documents, Consultancy Agreements
- **Working with external counsels** on strategizing existing litigation, including rationalizing existing litigations
- **Performing Legal & Compliance related activities** for Legal Teams, Compliance Professionals, other Business Stakeholders in supporting customers in the use of the transparency system and tool, the management and fostering advance analytical domain
- Providing **subject matter expertise, support and consultation** to all departments as per the defined parameters
- Managing the **acquisition of land under Land acquisition laws and Coal Bearing Areas** Act, and rendering opinion on expeditious acquisition of land
- Rendering opinion/ comments, briefing **SGI, ASGIs & Ministries** on **Competition Laws, IBC, Mining & other laws**
- Administering the end-to-end **management of a contract lifecycle**, including standardization of templates, drafting, reviewing, revising, negotiating and executing agreements and maintaining a tracker for existing agreements
- Conducting **review of mergers & acquisitions of contractors of NTPC** and its implication & compliances vis-à-vis the organization; ensuring highest levels of corporate governance in all actions
- Assessing applications under the **Right to Information Act, 2005** and representation before the Central Information Commission
- Partnering with business; conducting sessions & presentation on contract law, RTI, etc. to disseminate appropriate legal requirements

Functional:

- Spearheading the Legal Department with **500+ litigation/ arbitration** across forums and reporting to the senior management
- Rendering legal support for **business restructuring, mergers / amalgamation, acquisitions, contracts, documentation management**, providing legal advisory services and ensuring effective management of legal and contractual risks
- Advising on interpretation and application of key legal areas including but not limited to **laws, patents, copyright, trademarks, data privacy, consumer protection, payment regulations, Alternative Dispute Resolution**,
- **Advising on legal issues** and potential exposures through individual or group meetings, seminars or written opinions
- **Performing legal due diligences** of the partner organizations and highlighting the risk if any from the funding perspective
- **Facilitating acquisition of land** across India under the erstwhile Land Acquisition Act, 1894 and the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013
- Reviewing validity of bids and Contracts with agencies outside India
- Conducting **research and analysis** required for the solution of highly complex legal issues
- **Strengthening the existing legal risk governance framework** that integrated legal compliance with the business model
- Handling all matters related to **incorporation of the group entities in external territories**, including acting as the liaison with all third party consultants for post incorporation compliances
- Conducting due diligence for issuance of FPO, Tax Free bonds, analysis and implication of ongoing litigations and arbitrations
- Working with Finance team on managing Balance Sheet risks, contingent liability and the **annual budget**
- Analysis of Business **Transfer Agreements** of the contactors and playing a key role in formation of Joint Ventures
- Collaborating with the HR on management of Industrial relations and labor laws issues

Awards & Accolades:

- Since joining in 2009, have been promoted across all levels at the first instance
- Chosen to be featured in the company print media advertisements many times and Represented NTPC in its first Facebook Live session of the Company to share experience of working with NTPC and personal achievements
- Accreditation by CMD, NTPC - Appreciation by CMD as a Star Employee for having achieved accolades in personal field

Jan'08-Mar'09 International College of Financial Planning, Delhi as Assistant Manager

Significant Highlights:

- Played a key role in managing litigation across all jurisdictions, briefing Counsels, opining on challenging of the Judgment
- Acted as Legal Representative and rendered opinion/advice on all legal issues to various departments
- Performed Legal & Compliance related activities for Legal Teams, Compliance Professionals and other Business Stakeholders in supporting customers in the use of the transparency system and tool, the management and fostering advance analytical domain
- Proficient in drafting/ vetting of Agreements, Undertakings, Bonds, Notices, etc.

May'05-Jan'08 TS & Associates, Delhi as Advocate

Significant Highlights:

- Practiced mainly at civil side and provided subject matter expertise, supported and consulted clients on the needs as per the defined parameters of the project
- Handled various litigations related to Contracts, Income Tax, Matrimonial Disputes and Recovery Matters

Extracurricular Activities

- Awarded 'Social Influencer and Corporate Lawyer' at Women's Conclave and Award 2019, honoring 51 most influential women
- Influencer, Energy Division for Womenovator, an initiative supported by Ministry of Micro, Small and Medium Enterprises for providing a platform to women entrepreneurs
- Crowned as Mrs. Top Asia at the global beauty pageant titled Woman of the Universe 2019, held at Dominican Republic, walked the ramp for Lakme Fashion Week, Bombay, 2020, multiple print & digital newspaper coverages
- Senior Diploma in Hindustani Classical Music
- Addressed the issue of women empowerment on many forums including the Institute of Company Secretaries of India
- Authored a book in 2022 titled "Unlayered", Life: Through Thoughts & Quotes, launched by Oxford Bookstores

Personal Details

DOB: 31st August, 1982 | **Languages Known:** English and Hindi | **Address:** E-95, Amar Colony, Lajpat Nagar IV, New Delhi-110024